

# World Water Week

## Abstract Submission Conditions

### Abstracts - Guidelines and Information

The seminars are the scientific core of the World Water Week and their content is connected to the Thematic Scope. The bases of the seminars are the abstracts, which are submitted through a process that is open to any subject related to the issues the seminars are addressing. All fields of research are welcome to submit a seminar abstract. The abstracts received are reviewed by the Scientific Programme Committee, who selects those which would make the seminars versatile and dynamic in regards to their content, innovation, regional and sectorial diversity. The seminar programme is also complimented by keynote speakers.

Submission should be made before **January 21** at <https://programme.worldwaterweek.org/Engage>.

### *Abstract format*

The abstract should be in English, text only (no graphics) and be submitted in the following format:

- **Abstract title** (up to 10 words)
- Up to five **keywords**
- **Highlights** - Highlight the main contribution of this work/research. Please formulate highlights as 3 short bullet points. (up to 50 words)
- **Introduction and objectives** - A short background of the topic, scope of the study and a motivation for the research including comparison to related research. Please include what is novel about your work and how it fits with the purpose of the session. (up to 100 words)
- **Methodology approach** - Description and discussion of the approach of the study. Explain the research questions, describe research framework and the methods applied. Explain why the research questions are relevant and why the chosen method(s) are suited for the problem. (up to 100 words)
- **Analysis and results** - Discuss the results and put them in perspective by comparing to other studies or generally accepted knowledge in the field. Clear and understandable statements on which we can assess the value added of the proposed paper (up to 200 words)
- **Conclusions and recommendations** - Include the principles and generalizations inferred from the results, any exceptions, problems or limitations of the work, theoretical and/or practical implications of the work, and conclusions drawn and recommendations. (up to 100 words)

The author must identify the corresponding seminar in which the abstract would be presented from those listed [on our website](#).

*Abstracts need to adhere to these requirements and must be submitted through our online submission system to be considered.*

### *Selection criteria*

The abstracts will be evaluated and accepted on the basis of their relevance as well as their scientific quality. The Scientific Programme Committee will grade the abstracts against the following criteria:

- The extent to which it advances knowledge of and/or innovation within the subject
- The scientific quality and originality of the subject treatment
- The practical applications of the content
- The capacity for procedures or practices described to be replicated

### *Author participation*

At least one author of each selected abstract must register and attend the conference. To present in one of the seminars, authors must meet their own expenses associated with attending World Water Week (registration fee, travel, accommodation, etc.).

### *Other information*

All abstracts selected by the Scientific Programme Committee will be included in the Abstract Volume and published online.

Additionally, all accepted abstracts will be invited to submit an extended abstract to [Water Alternatives](#), an interdisciplinary journal on water, politics and development.

### *Using your personal information*

Personal information which you supply to us may be used for the following purposes:

- To contact you with information regarding your abstract acceptance or rejection.
- If accepted we will contact you regarding additional information and on how to prepare your presentation for the seminar.
- To follow up on outcomes after the seminar.

We will not disclose personal information to anyone outside SIWI except if required to do so by law.

You have the right to request information concerning personal data about you that is processed by SIWI. To receive this information, you must submit a signed request to SIWI by mail to the address indicated below. You are also entitled to request correction, blocking or erasure of data if you believe that SIWI has processed your personal data incorrectly.

For further information on your rights, how your information is used and how we maintain the security of your information, please contact [maarja.cederlof@siwi.org](mailto:maarja.cederlof@siwi.org) or write to the address below.

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## Tasks and deadlines

Task	Deadline
Submit seminar abstract	21 January 2018
Letters of Acceptance /rejections are sent	Mid-March 2018
Registration opens	16 March 2018
Accepted authors to update abstract and send a short biography and photo	1 May 2018
Accepted authors to send Extended abstract for Water Alternatives	1 May 2018
Send in a first draft of presentation	15 June 2018
Early-bird registration discount ends	30 June 2018
Send in presentation with amendments done for a second review	15 July 2018
Presentation ready for the Week	15 August 2018
World Water Week	26 - 31 August 2018